



中國香港小型賽車總會

KARTING ASSOCIATION OF HONG KONG, CHINA

Room 1030, Olympic House,
1 Stadium Path, So Kon Po,
Causeway Bay, Hong Kong.
Tel: (852) 2504-8293
Fax: (852) 2577-8885
Email: karting@hkolympic.org
Website: www.karting.org.hk

- Member of the Sports Federation and Olympic Committee of Hong Kong, China (SF&OC)
- Listed as Tier B Sport by Hong Kong Sports Institute (HKSI) under Elite Vote Support Scheme
- Nation Sport Association with Sporting Power of Karting delegated with authority to govern and administer kart competitions in Hong Kong in accordance with the International Sporting Code of the Federation Internationale de l'Automobile

Karting Association of Hong Kong, China – Karting Athletes Code of Conduct

Updated on April 2023

Ethical Principles

The following five principles which all Karting Association of Hong Kong, China (the Association) athletes strive to embody in their professional roles, form the framework for the establishment of the consensus Ethical Standards which all the Association athletes consistently observe.

A. Competence

Athletes strive to maintain high standards of excellence in their training and competition. They recognize the boundaries of their particular competencies and the limitations of their expertise. They use only those techniques for which they are qualified by education, training, or experience. Athletes must follow all the rules and be professional for keeping everyone safe.

B. Integrity

Athletes seek to promote integrity in the practice of karting. Athletes are honest, fair, and respectful of others. In describing or reporting their qualifications, services, and methods, they do not make statements that are false, misleading, or deceptive. Athletes strive to be aware of their own belief systems, values, needs and limitations and the effect of these on Karting Sports. To the extent feasible, they attempt to clarify for relevant parties the roles they are performing and to function appropriately in accordance with those roles.

C. Professional Responsibility

Athletes uphold professional standards of conduct, clarify their professional roles and obligations, accept appropriate responsibility for their behavior. Athletes' ethical standards and conduct are personal matters to the same degree as is true for any other person, except when athletes' conduct may compromise their professional responsibilities or reduce the public's trust in HKKC profession and HKKC. Athletes are concerned about the ethical compliance of their colleagues' professional conduct. When appropriate, they consult with colleagues in order to prevent or avoid unethical conduct.



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D. Respect and Dignity

Athletes respect the fundamental rights, dignity, and worth of all participants.

Athletes are aware of cultural, individual, and role differences, including those due to age, gender, race, ethnicity, national origin, religion, sexual orientation, disability, language, family status, and socioeconomic status. Athletes try to eliminate the effect of biases based on those factors, and they do not knowingly participate in or condone unfair discriminatory practices.

E. Concern for Others' Welfare

In their professional actions, athletes consider the welfare and rights of them and other participants. When conflicts occur among athletes' obligations or concerns, they attempt to resolve these conflicts and to perform their roles in a responsible fashion that avoids or minimizes harm. Athletes should follow all the instruction from the referees and officials and to response in properly.

Ethical Standards

The following six categories of Ethical Standards list the consensus, mandatory activities which embody the Association Athletes' Ethical Principles. While many aspects of personal behavior and private activities may not seem closely connected with the official duties of karting, all athletes should be sensitive to their position as role models for them. Private activities perceived as unethical or illegal negatively influence the karting environment.

1. General Standards

These General standards apply to the professional activities of all athletes.

1.1 Boundaries of Competence (Principle A)

1.1.1 Athletes provide services only within the boundaries of their competence, based on their education, training, or appropriate professional experience.

1.1.2 Athletes provide services involving new techniques only after first undertaking appropriate study, training, supervision, and/or consultation from persons who are competent in those techniques.



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1.1.3 In those emerging areas in which generally recognized standards for training do not yet exist, athletes nevertheless take reasonable steps to ensure the competence of their work and to protect themselves and other participants from harm.

1.2 Maintaining Expertise (Principle A)

Athletes maintain awareness of current scientific and professional information in their fields of activity and undertake ongoing efforts to maintain competence in the skills they use.

1.3 Basis for Professional Judgments (Principle A)

Athletes rely on scientifically and professionally derived knowledge when making professional judgments or when engaging in professional activities.

1.4 Respecting Others (Principle B, D, E)

Athletes respect the rights of others to hold values, attitudes and opinions that differ from their own.

1.5 Preventing Discrimination (Principles B, C, D, E)

Discrimination is a legal term referring to treating a person less favorably, because of a particular individual characteristic which is protected by law. There are two types of discrimination, direct and indirect, and under Hong Kong law, they include discriminations on the basis of sex, disability, family status (includes marital status and pregnancy), and race. Athletes do not engage in actions which discriminate on any basis whether proscribed by law or not. This includes discrimination on the basis of age, gender, race, ethnicity, national origin, religion, sexual orientation, disability, languages, marital and family status, or socioeconomic status.

1.5.1 Direct Discrimination refers to treating a person less favorably, than another person of different sex, family status, race and/ or with disability.



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1.5.2 Indirect Discrimination occurs when a condition or requirement, which is not justifiable, is applied to everyone but in practice adversely affects persons of a particular sex, family status, race, and/or with disability.

1.6 Preventing sexual harassment (Principles B, C, D, E)

In general, sexual harassment refers to any unwelcome conduct of a sexual nature which is perceived by the victim, or a bystander, to be offensive, humiliating or intimidating. Sexual harassment can consist of or of multiple persistent or pervasive acts or a single intense or severe act. Under the law, there are two types of sexual harassment.

1.6.1 Misuse of authority. This refers to demanding sexual favors in return for access to resources, promotion, team selection, etc.

1.6.2 Hostile Environment. This refers to unwelcome conduct of a sexual nature (physical, verbal or non-verbal) which creates an intimidating, hostile or offensive environment. Misuse of authority.

1.6.2.1 Athletes do not engage in sexual harassment towards individual or group.

1.6.2.2 Athletes always treat sexual-harassment complainants and respondents with dignity and respect.

1.7 Preventing Other Forms of Harassment (Principles B, C, D, E)

Athletes do not engage in behavior that is harassing, demeaning, or disrespectful to persons with whom they interact in their work based on factors such as those persons' age, gender, race, ethnicity, national origin, religion, sexual orientation, disability, language, family status, or socioeconomic status.



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1.8 Avoiding Harm (Principles A, C, E)

It is a primary responsibility of athletes to ensure a safe training environment. Athletes take reasonable steps to avoid harming themselves or other participants, and to minimize harm where it is foreseeable and unavoidable.

1.9 Avoiding Physical Contact (Principles A, B, C, E)

Athletes should keep a measurable distance from others. It is necessary to avoid any meaningless and misleading contacts from both genders. When there is any contradiction, athlete is not allowed to settle it with violence. Athletes should declare for themselves clearly with providing supporting documents to the officials once the contradiction appeared.

1.10 Avoiding Conflicts of Interest (Principles B, C, E)

Because athletes' professional judgments and actions may affect others, they are alert to guard against personal, financial, social, organizational, or political factors that might lead to misuse of their influence. To be integrity, athletes should keep reporting and declare for themselves. Items in grey areas of law are recommended report in anytime.

1.11 Personal Data Privacy (Principles B, C, E)

Athletes take all reasonable steps to protect personal data of athletes and other related officials, in accordance with the Personal Data (Privacy) Ordinance.

1.12 Avoiding Multiple Relationships (Principles B, C, E)

- 1.12.1 An athlete refrains from promising or entering into another personal, professional, financial, or other relationship or obligation with themselves, or their parents/guardians if it appears likely that such a relationship might reasonably impair the athlete's objectivity or otherwise interfere with the athlete's effectively performing his or her functions as an athlete, or might harm or exploit.



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1.12.2 If an athlete finds that, due to unforeseen factors, a potentially harmful multiple relationship has arisen, the athlete attempts to resolve it with due regard for the best interest of the affected person and maximal compliance with the Association Karting Athletes Code of conduct

1.12.3 As soon as it becomes apparent that the athlete may be called on to perform potentially conflicting roles, the athlete clarifies and adjusts, or withdraws from such roles appropriately

1.13 Media Presentation (Principles A, B, C)

When athletes provide advice or comment by means of public demonstration, radio or television programs, prerecorded tapes, printed, articles, mailed material, or other media, they take reasonable precautions to ensure that the content and presentation is consistent with the HKKC Athletes Code of Conduct.

2 Training Athletes

2.1 Drug-Free Sport (principles B, C, E)

Athletes do not tolerate the use of recreational or performance-enhancing drugs and support athletes' efforts to be drug-free.

2.2 Alcohol & tobacco (Principles C, E)

2.2.1 Athletes discourage the use of alcohol and tobacco in conjunction with athletic events or victory celebrations at playing sites, and forbid use of alcohol by minors.

2.2.2 Athletes do not smoke or drink alcohol while they are coaching.

2.2.3 HKSI scholarship athletes forbid smoking or taking any illegal substances.



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3 Resolving Ethical Issues

3.1 Familiarity with the Association Karting Athletes Code of Conduct (Principles A, B, C)

Athletes have an obligation to be familiar with the Association Karting Athletes Code of Conduct and its application to their work. Lack of awareness or understanding of an ethical standard is not itself a defense to a charge of unethical conduct.

3.2 Confronting Ethical Issues (Principles B,C)

When an athlete is uncertain whether a particular situation or course of action would violate the HKKC Athletes Code of Conduct, the athlete will consult with other athletes knowledgeable about ethical issues, with the Association, HKSI management, or with other appropriate authorities in order to choose a proper response.

3.3 Conflicts between Ethics and Organizational Demands (Principles B, C,)

If the demands of another organization with which athletes are affiliated conflict with the Association Coaching Code of Conduct, athletes clarify the nature of the conflict, with both parties and seek to resolve the conflict in a way that permits the fullest adherence to the Association Coaching Code of Conduct.

3.4 Informal Resolution of Ethical Violations (Principles B, C, E)

When athletes believe that there may have been an ethical violation by another athlete, and an athlete's rights are not being violated and/or the athlete is not being put at risk, they may attempt to resolve the issue by bringing it to the attention of that individual in a collegial manner to informally resolve this issue.

3.5 Reporting Ethical Violations (Principles B, C, E)

If an apparent ethical violation is not appropriate for informal resolution under Standard 4.4 or is not resolved properly in that fashion, coaches may file a formal report in writing to the HKSI Management.



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3.6 Cooperating with Ethics Investigations (Principles B, C, E)

Athletes cooperate in ethics investigations, proceedings, and resulting requirements of the HKSI or the Association, if appropriate. Failure to cooperate is itself an ethics violation.

3.7 Improper Complaints (Principles B, C, D, E)

Athletes do not file or encourage the filing of ethics complaints that are frivolous and are intended to harm the respondent rather than to protect the public.

4 Process Relating to Violation of Code (Principles C)

Athletes acknowledge that the Association Karting Athletes Code of Conduct is administered under the authority of the Association and that a violation of this Code subjects the athletes to the Association's established processes under the employment contract in the event of disciplinary action

5 PUBLIC RELATIONS & ATHLETES RESPONSIBILITIES

5.1 Athletes should maintain the public image and dignity of the Association.

5.2 Athletes should attend the PR events arranged by the Association to promote Hong Kong Karting.

5.3 Athletes agree the Association promotes Karting by using Athletes' Data including but not limited to private information, photos, and voice for promoting without prior agreement or approval.

5.4 Athletes should notice the Association before joining Media Presentation. Athletes should wear dressing with the Association logo. (Specific requirement exception.)

5.5 Athletes should pass to the Association for media about Association. Athletes should not represent the Association to answer any questions or opinions.



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- 5.6 Athletes can receive sponsors including money, equipment, or service on their own. They need to inform the Association before signing any agreement or terms and conditions. The Association reserved the right to approve and accept personal sponsorship for athletes due to managing conflict of interest.
- 5.7 Athletes received personal sponsors must be aware:
- A) Do not accept any sponsorship that violates Hong Kong laws, tobacco and alcohol, or that may damage the image and integrity of the Association and / or athletes.
 - B) Any form of publicity for sponsors is not allowed during training and competition.
 - C) If the sponsor plans to provide sponsorship for the Association or the Hong Kong Team, it must be followed by the Association.
- 5.8 Athletes are requested to print the Association logo on their racing overall, and karts, logos should appear on the front, left and right during training, racing, awarding and interviews.
- 5.9 Athletes should only represent the Association during the subvention period for the karting events and relevant activities. Other similar organizations' logo is not allowed to appear.
- 5.10 Athletes are responsible in participating any event that organized or supported by the Association. It is not allowed to participant in other related event without the Association approval.



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- 5.11 Athletes are requested to submit the race results (including the whole race e.g. entry list, time trial, heat, pre-final, final etc.) and photos as supporting documents within a month after the race finished. If he or she fail to submit, the result will not be counted and noted as an absence. This will affect the scores and ranking of selection during the year and next year.
- 5.12 If elected athlete would like to renounce the qualification of the nomination should notify the association by email within three working days after the selection result is announced.
- 5.13 Athletes must follow the arrangements of the association for the events, races and championship; if they are not available to attend the PR events or need to modify part of the itinerary (such as early departure or delayed return to Hong Kong), they must write in advance together with the reason for the application to the Association and get approval. (If applicable)
- 5.14 If an athlete withdraws or is expelled without a reasonable excuse, it will affect the scores and ranking of selection during the year and next year.
- 5.15 Athletes are not allowed to make any inaccurate speech that damage the reputation of the Association and relevant persons.
- 5.16 Athletes are not allowed to participate in any events that damage the reputation of the Association and relevant persons.
- 5.17 Athletes must always maintain a humble respectful and courteous attitude, opponents, coaches, referees, staff and parents, and obey the instructions of the coaches, officials and staff of the Association.



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5.18 Athletes must familiarize with and strictly abide by the “Guidelines on Handling the Playing of the National Anthem and Raising of the Regional Flag for Hong Kong Karting Athletes engaging in Karting Events”, and take step to ensure the National Anthem and the specification of the Regional Flag are accurate in the recordings and other post-event productions / publications.

5.19 Athletes must comply with all laws, enactments, ordinances, rules and regulations, including but not limited to the Basic Law and the Law of the People’s Republic of China on Safeguarding National Security in the Hong Kong Special Administrative Region (“National Security Law”), in force in Hong Kong for the time being and amended from time to time.

5.20 Athletes must ensure the observance by the Grantee himself, his team, mechanic, manager, parents, guardians and all other persons engaged by him of the National Security Law and any other laws of Hong Kong in relation to the safeguarding of national security.

5.21 Athletes must not to engage in any act or activity which is likely to constitute or cause the occurrence of an offense endangering national security under the National Security Law or other laws of Hong Kong, or which would otherwise be contrary to the interests of national security.

5.22 Athletes under aged 18, should together with parents or guardians read and review this Code of Conduct carefully and sign for confirmation together with parents or guardians. If any violations of this Code of Conduct are made by parents or guardians, they will directly affect the athlete and be dealt with penalty in accordance with the Code. (If applicable)



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5.23 Generally, athletes over the aged 18 should be responsible for their own personal conduct. However, when parents or other accompanying persons attend together during training and / or race, their personal conduct is also subject to the supervision of this code. If there is any violation of this code, it will directly affect the athlete and be dealt with penalty in accordance with the Code. (If applicable)

5.24 If there is any violation of this code, it will be handled by the General Committee, and disciplinary action will be taken according to the actual situation (including but not limited to a verbal warning, written warning, written serious warning, suspension or cancellation of competition license, reduction or cancellation of subvention. [If applicable]). The disciplinary actions will be kept on file internally and will directly affect the scores and ranking of selection during the year and next year.

5.25 The Association has the right to ask for the written reports for the race, including any special circumstances and penalties during the race.

6 Anti-Doping Rules

6.1 Regularly review, update and abide Anti-Doping Rules set by World Anti-Doping Agency and Anti-Doping Organization of Hong Kong, China Limited.

For details, please refer to : <https://www.antidoping.hk/resources/rules-guidelines/>

6.2 According to the Strict Liability Principle of “World Anti-Doping Code”, athlete is responsible for any prohibited substance found in his or her body, no matter if the prohibited substance is used intentionally or not.

6.3 According to the “2023 Anti-Doping Rules of ADOHK”, athletes included in the Elite Testing Pool shall provide ADOHK with all whereabouts information and updated accurate whereabouts information. So that they may be located and subjected to Testing.



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6.4 Athletes should inform medical personnel of their obligation not to use prohibited substances and prohibited methods and to take responsibility to make sure that any medical treatment received does not violate the Anti-Doping Rules.

7 Squad training

- 7.1 Athlete who would like to apply for a leave, arrive late at training area or leave early during training, he / she must notify coach or secretariat in advance for at least 2 hours before the training.
- 7.2 Athletes are not allowed to take leave, early leave and arrive late frequently for training.
- 7.3 Athletes must always maintain a humble respectful and courteous attitude, opponents, coaches, referees, staff and parents, and obey the instructions of the coaches, officials and staff of the Association.
- 7.4 Athletes must take good care of the training pitch and accessories. Athletes are encouraged to clean up the pitch and pack up all the accessories after training.
- 7.5 Athletes who often violate the Discipline and Code of Conduct will be exclude the squad team.
- 7.6 The Association will not be liable for any personal damages and the loss of valuable goods of the players during training, as well as in transportation.

8 Claimant (If applicable)

- 8.1 Athletes should submit the race official result (including entry list, time trial, heat, pre-final and final result) and photos within one weeks after the race. If he or she fails to submit, the result will not be counted and treated as an absence. This will affect the scores and ranking of selection during the year and next year. Please submit on time to prevent the selection result and claimant.



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- 8.2 The Association will decide whether to purchase air tickets (or other transportation should take) and accommodation by the Association or on athletes' own according to each race. If the Association decides to arrange transportation and accommodation in a unified manner, athletes must obey the arrangements. If athletes need to modify part of the itinerary (such as early departure or delayed return to Hong Kong), they must write in advance together with the reason for the application to the Association and get approval. The additional expenses incurred will be borne by athletes themselves.
- 8.3 If the Association decides athletes arrange the transportation and accommodation on their own, maximum eligible application fees will follow the quotation by the secretariat made. The additional expenses incurred due to athletes choosing other ways or options will be borne by themselves.
- 8.4 Athletes must submit the original invoice and receipt (including but not limited to air tickets / train tickets, boarding pass, accommodation, meals, rental cars, entry fee or any relevant expenses) for the claimant within 1 month after the race. Late submission may cost a 50% penalty of the total subvention amount. If late submission for 2 months or above will be treated as no claimant made by athletes.
- 8.5 Athletes are required to submit the receipt for currency exchange or credit card bank statement for the exchange rate, otherwise will follow the exchange rate on the internet by secretariat.
- 8.6 Competition License fee and Release Letter fee are non-eligible items.
- 8.7 Athletes are required to submit the payee name together if the payee is different from the athlete.
- 8.8 The claimant of all expenses should be at reasonable rate and under and depends the subvented organization scheme. All claimant should be only subvent for the said period (2 days before and 1 day after the race).



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Karting Association of Hong Kong, China reserved the rights to amend or revised this Code of conduct with any notice and immediate effect. All are subject to the final interpretation of the Karting Association of Hong Kong, China.

End



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Fax: (852) 2577-8885
Email: karting@hkolympic.org
Website: www.karting.org.hk

- Member of the Sports Federation and Olympic Committee of Hong Kong, China (SF&OC)
- Listed as Tier B Sport by Hong Kong Sports Institute (HKSI) under Elite Vote Support Scheme
- Nation Sport Association with Sporting Power of Karting delegated with authority to govern and administer kart competitions in Hong Kong in accordance with the International Sporting Code of the Federation Internationale de l'Automobile

Reply Slip of Karting Association of Hong Kong, China – Karting Athletes Code of Conduct Agreement

I, _____ (HKID Card # _____), have read this agreement fully, and understand its terms and conditions.

I **Agree / Disagree *** to abide by the Karting Association of Hong Kong, China – Karting Athletes Code of Conduct and Responsibility Agreement. I understand that if any violation of this Code, I will be subject to disciplinary action. I understand that the content of the terms and conditions is subject to change and Karting Association of Hong Kong, China retain all final decisions.

** Please delete as appropriate*

Please provide a hard or soft copy of HKID Card, HKSAR Passport and Home return permit in both sides

Athlete's Name : _____ Athlete's signature : _____

Contact Number : _____ Date : _____

Parent's / Guardian's Declaration (For athlete under 18 years old only)

I certify that I and the above athlete have read this agreement fully, understand and agree to abide its terms and conditions.

Parent's / Guardian's Name : _____ Parent's / Guardian's signature : _____

Contact Number : _____ Date : _____

For Secretariat	
Date:	
ID Copy	<input type="checkbox"/> HKID <input type="checkbox"/> HKSAR Passport <input type="checkbox"/> Home Return Permit